

# TRAINING FACT SHEET



## HEALTH AND SAFETY COMMITTEE

### WHY SHOULD YOUR HEALTH AND SAFETY REPRESENTATIVES RECEIVE THIS TRAINING?

The health and safety representatives on your health and safety committee are an integral part of any organisation. They are key to assisting management to implement good, long lasting health and safety practices.

This training provides support for health and safety representatives in a new and/or unfamiliar workplace role. This course is the first step in assisting them in:

- 🚧 Understanding their roles and responsibilities
- 🚧 Communicating effectively with management and employees
- 🚧 Achieving your organisation's health and safety strategic goals.

All participants receive training focused on the specific information, knowledge and skills needed by Health and Safety representatives in their day-to-day activities.

All participants will receive ongoing follow-up and support to ensure the successful implementation of the knowledge gained into their workplace.

### SUGGESTED CONTENT

Content is customised to our client's specific requirements. Below are some examples:

- 🚧 A review of the organisations Health and Safety Objectives
- 🚧 A review of current health and safety legislation
- 🚧 Health & Safety responsibilities and procedures affecting Health & Safety Representatives
- 🚧 A summary of industry specific prosecutions
- 🚧 Health & safety Committee meeting protocols and structure.
- 🚧 The establishment of 'Portfolios'
- 🚧 The relationship between leadership and culture
- 🚧 A strategic planning session that will set SMART Goals for the Health & Safety Committee.
- 🚧 Scenario Training

### WHO SHOULD ATTEND?

- 🚧 Health and Safety Manager or Advisor
- 🚧 Health and Safety Representatives and/or Committee Members
- 🚧 Team Leaders
- 🚧 Senior Management

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